

**John Paul II Academy PTO Executive Board
Monday, August 6th 2018 Meeting Minutes**

Board Members present: Lynn Wilt, Shelly Junuzovic, Melinda Goff, Judy Sampson, Krista Roach, Pam Demling

Board Members absent: Melissa Goens, Bob Goens, Julie Davis, Jennifer Fichetola

The meeting began at 6:00 p.m. and Melinda led us with a prayer.

Previous month's meeting minutes approved, motioned by: Pam 2nd by: Judy

Principal's Report (Lynn Wilt)

- School Board discussed collaboration between boards and groups at JPIIA with focus on development for the next 3-5 years.
- Ice cream social for new families went well, very positive.

President's Report (Shelly Junuzovic)

- Coupon Books - to be here 8/9/18; should have them on time for back to school night 8/13/18.

Vice President's Report (Krista Roach)

- To inventory items (cups, plates, napkins, etc) in cabinets in teacher lounge - hopefully this week
- Teacher Morale - asked if we could take some funds from woohoo cart fund to have some treats for the teachers on the first day of school (suggested bagels; Melinda and Krista to also make muffins). Board ok'd , \$40 for the bagels/cream cheese (Costco may be best). Ms Wilt will be at school 8/15 around 6:40am. Board ok'd for Krista to randomly do things throughout the year for teacher morale - and to collaborate with Ms. Wilt first.

Secretary's Report (Krista Roach)

- see above

Treasurer's Report (Judy Sampson)

- Year end report - final numbers reported in each division. PTO did not meet our budget last year, however we did spend less, so still a surplus \$4700. Discussed what happens to this surplus: Ms. Wilt believes finance committee is only one who could request to move that money, then school board would need to approve. PTO discussed possibly reabsorping some of that surplus back into our teacher appreciation/woohoo fund. Judy will ask Ann Boone about this process and will discuss at our September meeting.
- Discussed getting a new spirit wear shirt to each teacher/staff member. Pam mentioned a few already purchased them. Will wait for the teachers to return their "Favorite Things" questionnaire so we have an idea of shirt sizes.
- Classroom set up monies for teachers - need Judy to make little cards to give to teachers so they know to use their money and turn in receipts
- Kroger Plus \$764 received in July 2018
- Used uniform sale; funds earned from donated items \$41.25
- Discussed "charitable gaming expenses" - this is a license per each event; since we are having two major events this year, we will need to increase budget in this category to accommodate licenses for both events.

- Shelly recommends a subcategory on JPIIA school website "Giving" to list our ongoing development programs: Kroger, Box Tops, AmazonSmile, etc. Lynn to discuss with Karen Wild; may take some time as Ms. Wild settles into school.

Teacher Representative Report (Julie Davis)

- Not present

Room Parent Coordinator's Report (Jennifer Fichetola)

- Not present

Major Fundraising Coordinator's Report (Pam Demling)

- Boosterthon - discussed several options for having a "Fun Run" as a school fundraiser. Ms. Wilt and the Board felt this is a wonderful idea - very student focused; however, with several sales already in place for this Fall (Yankee Candle, Coupon Books, etc), this may be too much to take on for this Fall. Encouraged PTO to continue this conversation for next school year and plan ahead to possibly include this in 2019-2020 school year.
- Comedy Night - Tom Sobel asked about our budget \$1200 for next year; this was the same budget for past year's (2011-2012) shows. Judy asked if the breakdown (splitting profits) would remain the same if our budget increases. Pam requested previous communications w/ Tom regarding last years show. We reviewed emails, contract, etc as a group. Pam to contact Tom to clarify.
- PTO Facebook page - fundraising raffles - alternative events to raise money: front row at an event (Comedy Night, Trivia Night, Christmas show, Spring show), front of the lunch line, lunch with Ms. Wilt or Fr. Bill, ride to school in a fire truck, etc. We agreed to add these alternative events as prizes on our raffles for our Comedy and Trivia Night events.

Ongoing Fundraising Coordinators' Report (Melinda Goff)

- Will be responsible for contacting our dine out night restaurant contacts re: snow days - to ask what they would like to do if we have a snow day.
- Contacted Tonya re: Rocky's free drink if w/ certain schools - Tonya reports they are no longer doing this and are taking their sign down.

Other Members

- No one present to report

Our next meeting will be on Monday, September 10th at 6pm. (Back to School Bash is the weekend before 9/8/18 5p-10p)

Respectfully submitted,

Krista Roach
JPIIA PTO Vice President & Secretary